

# GUIDELINES TO APPLICATION OF SATELLITE UPLINK/DOWNLINK LICENCE FOR BROADCASTING PURPOSES

## 1 INTRODUCTION

This document contains general information and guidelines for interested parties to apply for the licence to provide and operate a satellite uplink and downlink service for broadcasting purposes.

## 2 DEFINITIONS

### Satellite Uplink

In this document, satellite uplink refers to the transmission of broadcast signals from a local earth station to a satellite in space.

### Satellite Downlink

In this document, satellite downlink refers to the reception of broadcast signals from a satellite in space by a local earth station.

### Broadcasting Signals

In this document, broadcasting signals refers to television, video and audio broadcasting signals.

## 3 TYPE OF LICENCE

Licence for satellite uplink/downlink for broadcasting purposes can be issued for the following categories of operating:

- i) Private licence - broadcaster wishing to operate uplink/downlink facilities for carriage of his own broadcasting signals (own use); or
- ii) Public licence - a common carrier to provide satellite uplink/downlink services for broadcasters (third party use).



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#### **4 SCOPE OF LICENCE**

The licence granted for the provision of satellite uplink/downlink services shall be restricted to **broadcasting signals** only and **shall not** in any way allow the licensee to provide telecommunication services.

#### **5 ADMINISTRATIVE AND LICENCE FEES**

IMDA will acknowledge individually each application. A licence fee consisting of a flat recurrent fee of S\$5,000 per annum is applicable to all categories of licence.

Note:

Licence fees paid shall not be refunded (whether on a pro-rated basis or any other basis) in the event that the licence is cancelled by IMDA in the following circumstances:

- (i) where the licensee requests for variation or early termination of its licence, or
- (ii) where IMDA cancels the licence under Section 8 of the Telecommunications Act (Cap 323).

#### **6 DURATION OF LICENCE**

The duration of the licence granted shall be an initial term of 10 years and subject to review and renewal on a 5-yearly basis thereafter.

#### **7 FOREIGN EQUITY**

There is no foreign ownership restriction for public and private licences. The Licensee shall be a company incorporated or a foreign company registered under the Singapore Companies Act, Chapter 50.

#### **8 COMPLIANCE WITH REGULATORY FRAMEWORK**

The licensee shall provide any information of document, which may be requested by IMDA, from time to time, in the exercise of its functions, powers and duties.

The licensee shall comply with any other directions or regulations which IMDA may from time to time issue in the exercise of its powers, functions and duties under the IMDA Act.

## **9 SUITABILITY OF SITES**

The applicant is responsible for making sure that the site proposed for the earth station and its electromagnetic environment are suitable for the operation of the satellite uplink/downlink facility.

The applicant must ensure that the satellite uplink/downlink facility does not interfere with other telecommunication systems or services.

## **10 SERVICE ROLL-OUT SCHEDULE**

Applicants should also note that there will be a reasonable service roll-out time frame to be imposed by IMDA on licensees.

## **11 SATELLITE COMMUNICATION STATION LICENCE & FREQUENCY**

Applicants must separately apply to IMDA for a Satellite Communication Station Licence for the establishment and operation of a satellite communication station in Singapore. Applicants should submit their licence application via online business licensing service at <https://licence1.business.gov.sg/web/frontier/home>.

Applicants should note that frequency fees are separately payable to IMDA for the allocation and management of frequencies.

Applicants are advised to take appropriate measures such as installing filters in their receiver system to mitigate potential interference from other services.

## **12 APPROVAL FROM OTHER RELEVANT AUTHORITIES**

The applicant is required to seek necessary approvals from other relevant authorities in Singapore concerning the setting up of satellite uplink/downlink facilities. These authorities may include, but not restricted to, Development Control Division of Urban Redevelopment Authority (URA) and Building Control Division of Building & Construction Authority (BCA).

## **13 APPLICATION PROCEDURE**

Interested parties who wish to apply for the licence should submit their application in writing to:

Director (Licensing)  
Info-communications Media Development Authority (IMDA)  
10 Pasir Panjang Road  
#03-01 Mapletree Business City  
Singapore 117438

The application should state clearly the **type of licence** applied for and should include the following information:

### **Business Information**

- a) A certified copy of the Business Registration Certificate from the Registry of Companies and Businesses in Singapore; and
- b) Details of company including shareholding, joint venture partners (where applicable), paid up capital, the board of directors and key personnel and management structure.

### **Technical and Operation Information**

- c) Detailed description of service and types of signals to be uplink/downlink;
- d) Location of uplink/downlink facility/system to be installed (NB: The Licensee shall not install and operate the system in a residential zone);
- e) Name of satellite(s) to be accessed;
- f) Report on radio frequency interference (RFI) measurements on the proposed site for uplink/downlink facility to be submitted to IMDA; and
- g) Schematic diagram showing system or network configuration including the connection to any leased circuits and/or to the Public Switched Network, and other associated telecommunication equipment.

### **Notes:**

- 1 This document has no legal standing and is not intended as a substitute for legal advice. While every effort has been made to provide an accurate and authoritative account of the licensing regime, the licence(s) to be granted to successful applicants will be the complete authoritative text.**
- 2 The information contained in this document is intended to assist interested parties in applying for the relevant licences. It does not bind IMDA to any particular course of action in relation to the handling of any application, or to the terms of any licence to be granted, or to grant any licence to any party. IMDA reserves the right to change its policies and/or to amend this document without prior notice.**
- 3 The grant of a licence is at the sole discretion of IMDA. IMDA reserves the right not to accept any application submitted. IMDA will undertake to explain to the applicant concerned, on the applicant's request, why the applicant is unsuccessful in its application for a licence.**
- 4 IMDA reserves the right to disclose the identities of parties who have submitted applications. All other information received will be treated in confidence.**